

# The Juilliard School

## Professional Artist Services Guidelines and Application 2008-2009 Academic Year

*Professional Artist Services matches performance opportunities with current students and recent alumni. Most opportunities offered through this service can best be described as music for ambient or “background” purposes. This includes music for weddings, parties, corporate events, anniversaries, birthdays and more. Members of the Professional Artist Services Roster also receive practice in carrying out the responsibilities of a group leader through involvement in speaking with the client, generating a performance agreement, acting as a central liaison for their ensemble, the client, and Career Services, and submitting the proper paperwork for payment receipt. The end goal of Professional Artist Services is to produce performing artists that are educated and experienced coordinating the logistics of a performance behind the scenes while delivering a professional on-stage performance as well.*

### **REGISTRATION REQUIREMENTS**

#### **Prerequisites for Registration:**

- Complete one full year of Juilliard course work (undergraduate applicants only)
- Currently in good academic standing  
(Applicant’s academic records are cross-checked with Registrar’s Office & Ensemble Instructor)
- Submit a complete Professional Artist Services Application
- Complete at least one career planning interview with either the Director or Associate Director of Career Services
- Attend a PAS **Group Leader Orientation** meeting
- Complete one of the following options:

#### **Option #1**

- Complete one of the following courses in music:
  - **Career Development Seminar** (MSMSU 505/GRMUS E605)
  - **Business of Music** (GRMUS E610/MSMUS 510)
  - **Business of Jazz** (JZMUS 510)
  - **The Artist and Contracts** (GRMUS E625)

#### **Option #2**

- In lieu of taking a business course in music, the applicant may submit proof of completing all of the following workshops offered throughout the year through the Office of Career Services:
  - **Professional Etiquette**
  - **Contracts**

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## PROFESSIONAL ARTIST SERVICES APPLICATION

Name \_\_\_\_\_ Phone (    ) \_\_\_\_\_ Cell phone: \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Social Security Number (required) \_\_\_\_\_

Major Instrument \_\_\_\_\_ Major Teacher \_\_\_\_\_

Juilliard Degree expected \_\_\_\_\_ Date \_\_\_\_\_

### Requirements:

You must meet all of the following requirements before your application for registration will be processed. Please have each component initialed by staff member from Career Services or Registrar's Office.

- a. \_\_\_\_\_ Completed 1 full year of undergraduate coursework. **(Registrar)**
- b. \_\_\_\_\_ Currently in good academic standing **(Registrar)**
- c. \_\_\_\_\_ Completed one career advising appointments with Director or Ass. Director of Career Services
- d. \_\_\_\_\_ Attended PAS Group Leader Orientation

- e. \_\_\_\_\_ Completed one of the following Juilliard courses: **(Registrar)**  
*Career Development Seminar, The Business of Music, Business of Jazz, or The Artist and Contracts*

OR

- f. \_\_\_\_\_ Attended both of the following career workshops  
*Contracts and Professional Etiquette*

1. a) Violinists: Will you play solo/strolling? YES NO  
Do you also play electric? YES NO

b) Pianists: Do you have an electric keyboard? YES NO

2. List all styles of music you perform (Classical, Jazz, Broadway, Pop, World music, etc.)

3. a) Do you currently perform with in a chamber music ensemble with other Juilliard students or graduates? \_\_\_\_\_

b) Is the ensemble flexible (duos, trios, etc.)? \_\_\_\_\_

c) Who are the other members?

(Please list instrumentation as well). \_\_\_\_\_

4. Do you have instrument insurance? YES NO

5. Are you a member of the Musicians Union? YES NO

6. Do you have a car? YES NO

7. Submit a typed list of your ensemble repertoire, short biographies for each member, and a name for the ensemble,

**Disclaimer:** The Juilliard School has a right to withhold payment when the service was rendered "unsatisfactory."

**Signature of major teacher required (Current students only)**

I recommend that this student be included on the Professional Artist Service's roster of performers available for commercial jobs (special events, weddings, parties etc.) and informal concerts.

Major teacher: X \_\_\_\_\_

**Signature of student required:**

I have read the guidelines and agree to the procedures, payment of taxes, and disclaimer.

X \_\_\_\_\_ Date \_\_\_\_\_

